



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

June 1, 2010

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF HEALTH SERVICES:  
ESTABLISH VARIOUS CAPITAL PROJECTS,  
APPROVE PROJECT BUDGETS AND APPROPRIATION ADJUSTMENT  
(FIRST, SECOND, FOURTH AND FIFTH DISTRICTS) (3 VOTES)**

**SUBJECT**

Establish various priority Department of Health Services' (DHS) capital projects, approve project budgets and appropriation adjustment.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that these projects are categorically exempt from the California Environmental Quality Act for the reasons stated herein.
2. Establish four capital projects and approve total project budgets as follows: C.P. 87074 - Rancho Los Amigos National Rehabilitation Center Talyst Pharmacy System (\$265,000); C.P. 87043 - Hudson Comprehensive Health Center Pharmacy Remodel (\$415,000), C.P. 87044 - Roybal Comprehensive Health Center Elevator/Americans with Disabilities Act (ADA) Upgrade (\$344,000); and C.P. 87071 - Olive View-UCLA Medical Center Outpatient Pharmacy Upgrade (\$594,000).
3. Approve appropriation adjustment to reallocate \$114,000 from C.P. 87072 - La Puente Health Center HVAC Replacement as follows: \$15,000 to Rancho Los Amigos National Rehabilitation Center Talyst Pharmacy System; \$55,000 to C.P. 87043 - Hudson Pharmacy Remodel; and \$44,000 to C.P. 87044 - Roybal Elevator/ADA Upgrade to supplement current appropriations and fully fund the projects.

*"To Enrich Lives Through Effective And Caring Service"*

***Please Conserve Paper – This Document and Copies are Two-Sided  
Intra-County Correspondence Sent Electronically Only***

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **JUSTIFICATION OF RECOMMENDED ACTIONS**

Approval of the recommended actions will establish four projects identified by Health Services, to address code and life safety issues, building system deficiencies, patient flow, and pharmacy renovation needs at Rancho Los Amigos National Rehabilitation Center, Hudson Comprehensive Health Center, Roybal Comprehensive Health Center, and Olive View-UCLA Medical Center.

### **Rancho Los Amigos National Rehabilitation Center Talyst Pharmacy System – C.P. No. 87074**

The proposed project consists of the reconfiguration of 1,300 square-foot pharmacy to accommodate installation of automated medication dispensing equipment and new storage shelves. Refurbishment of the pharmacy will improve operational efficiency and quality control in filling prescriptions. The project will be completed by the Department of Public Works (Public Works) Job Order Contractor (JOC), and by the procurement of services from an outside vendor.

### **Hudson Comprehensive Health Center Pharmacy Remodel - C.P. No. 87043**

The proposed project consists of the reconfiguration of the 1,050 square-foot pharmacy to accommodate installation of automated medication dispensing equipment, an increase in the number of pharmacy windows, and installation of an ADA compliant window counter to serve disabled patients. The project will be completed in phases to avoid any disruptions of the existing pharmacy operations. Refurbishment of the pharmacy will improve operational efficiency and quality control in filling prescriptions. The project will be completed through the use of an Internal Services Department (ISD) JOC and the assistance from DHS Capital Projects Division. Similar automated medication dispensing equipment has already been installed at six other DHS sites.

### **Roybal Comprehensive Health Center Elevator/ADA Upgrades – C.P. No. 87044**

The proposed project consists of the installation of new mechanical controls for and refurbishment of the interior of three elevators to comply with ADA access requirements. The elevators are not ADA compliant, are subject to frequent breakdowns and replacement parts are obsolete or unsalvageable. Frequent breakdowns impact building access for both patients and staff; thus affecting the quality of service. The project will be completed through the use of an ISD vendor agreement and managed by DHS Capital Projects Division.

### **Olive View-UCLA Medical Center - Outpatient Pharmacy Remodel – C.P. No. 87071**

The proposed project consists of the expansion from 2,000 to 3,300 square feet by remodeling existing pharmacy space and adjacent vacated offices previously utilized by other sections in the hospital. The newly remodeled space will accommodate the installation of automated medication dispensing equipment, an increase in the number of pharmacy windows, and installation of an ADA compliant window counter. Refurbishment of the pharmacy will improve operational efficiency and quality control in filling prescriptions. The project will be completed by DHS Building Crafts and managed by DHS Capital Projects Division.

### **Sustainable Design Program**

The projects will support your Board's Sustainable Design Program using motion sensor lighting and programmable thermostat to control heating, ventilation and air conditioning systems. Material and resources will be conserved by maintaining interior walls and reusing furnishings. Additionally, paint, adhesives, and furniture will be comprised of low-emitting materials.

### **Implementation of Strategic Plan Goals**

The recommended actions support Goals of Operational Effectiveness (Goal 1), and Health and Mental Health of the County's updated Strategic Plan (Goal 4).

### **FISCAL IMPACT/FINANCING**

The recommended action will establish four refurbishment projects listed below and approve the attached appropriation adjustment to reallocate a total \$114,000 from C.P. No. 87072 – La Puente Health Center HVAC Replacement as follows:

- \$15,000 to C.P. No. 87074 – Rancho Los Amigos National Rehabilitation Center Talyst Pharmacy System Project;
- \$55,000 to C.P. No. 87043 Hudson Comprehensive Health Center Pharmacy Remodel Project; and
- \$44,000 to C.P. No. 87044 Roybal Comprehensive Health Center Elevator/ADA Upgrade Project.

DHS has determined that the La Puente Health Center HVAC Replacement Project is a lower-priority project than the proposed projects and available funds were insufficient to implement the project. Therefore, funding is being transferred to fully fund the proposed projects. The proposed project budgets are as follows:

CP No.	87074 Rancho Los Amigos National Rehabilitation Center Talyst	\$265,000
CP No.	87043 Hudson Comprehensive Health Center Pharmacy	\$415,000
CP No.	87044 Roybal Comprehensive Health Center Elevator/ADA Upgrade	\$344,000
CP No.	87071 Olive View Medical Center Outpatient Pharmacy	\$594,000
		<u>\$1,618,000</u>

There is sufficient funding in the Capital Projects/Refurbishments Budget to fund the recommended actions. The projects are funded with prior year net County cost from DHS.

The proposed Project Schedules and Budget Summaries are included in Attachment B.

#### **Operating Budget Impact**

These projects will not have an impact on the current operational budget.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Architectural/engineering, construction and inspection services for the projects will be performed after Board approval by either hospital building crafts staff, Public Works or ISD JOC, or outside vendors.

The Olive View Medical Center Outpatient Pharmacy Project is subject to the County's Civic Art Policy. All other proposed projects are exempt because project costs are less than \$500,000.

#### **ENVIRONMENTAL DOCUMENTATION**

These projects are categorically exempt from California Environmental Quality Act pursuant to State Guidelines Section 15301 (a), because these projects involve no expansion of existing facilities.

**CONTRACTING PROCESS**

As appropriate, refurbishment projects will be completed after Board approval by outside vendors. Projects will be advertised on the Los Angeles County Online Web site as a business opportunity.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Facility operations will continue while the refurbishments are performed.

**CONCLUSION**

Upon approval of the recommendation, please forward an adopted copy of the Board letter to my office.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:JS:SK  
DJT:SW:zu

**Attachments**

- c:     Executive Office, Board of Supervisors  
          County Counsel  
          Auditor-Controller  
          Department of Health Services  
          Department of Public Works  
          Internal Services Department

PINK (1)

BA FORM 09/09

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

**DEPARTMENT OF HEALTH SERVICES**

DEPT'S. NO. 060

June 1, 2010

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR**

**FY 2009-2010**

**3 - VOTES**

**SOURCES**

See ATTACHMENT A

**USES**

See ATTACHMENT A

**SOURCES TOTAL: \$ 114,000**

**USES TOTAL: \$ 114,000**

**JUSTIFICATION**

This appropriation adjustment is to reallocate appropriation and funding from the La Puente Health Center HVAC Replacement (CP No. 87072) to Rancho Los Amigos National Rehabilitation Center Taylors Pharmacy System Project, Hudson Comprehensive Health Center Pharmacy Remodel Project, and Roybal Comprehensive Health Center Roybal/ADA Upgrade Project to fully fund the projects.

  
AUTHORIZED SIGNATURE Jan Takata

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO.

209

BY

Karen Shtaine

May 20

20 10

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

Charlene Que

5/20

20 10

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

APPROPRIATION ADJUSTMENT  
FISCAL YEAR 2009 – 2010

3 VOTES

FINANACIAL SOURCES

Capital Projects/Refurbishments  
La Puente Health Center HVAC  
Fixed Assets – Building and Imprvts  
A01 – CP – 6014 – 65036 – 87072  
\$114,000 Decrease Appropriation

**\$114,000**

FINANCIAL USES

Capital Projects/Refurbishments  
Rancho Los Amigos Nat. Rehab. Ctr.  
Fixed Assets – Building and Imprvts  
A01 – CP – 6014 – 65036 – 87074  
\$15,000 Increase Appropriation

Capital Projects/Refurbishments  
Hudson Comprehensive Health Center  
Fixed Assets – Building and Imprvts  
A01 – CP – 6014 – 65036 – 87043  
\$55,000 Increase Appropriation

Capital Projects/Refurbishments  
Roybal Comprehensive Health Center  
Fixed Assets – Building and Imprvts  
A01 – CP – 6014 – 65036 – 87044  
\$44,000 Increase Appropriation

**\$114,000**

JUSTIFICATION:

This appropriation adjustment is to reallocate appropriation and funding from the La Puente Health Center HVAC Replacement (CP No. 87072) to Rancho Los Amigos National Rehabilitation Center Taylst Pharmacy System Project, Hudson Comprehensive Health Center Pharmacy Remodel Project, and Roybal Comprehensive Health Center Roybal/ADA Upgrade Project ot fully fund the projects.

## ATTACHMENT B

Rancho Los Amigos Rehabilitation Center  
Talyt Pharmacy System  
C.P. No. 87074

### 1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	05/31/2010
Jurisdictional Approvals	12/31/2010
Construction	04/29/2011
Acceptance	05/31/2011

### 2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	
Jurisdictional Review	\$8,000
Construction	\$183,000
Project Contingency	\$37,000
County Services	\$37,000
<b>Total</b>	<b>\$265,000</b>



ATTACHMENT B

Hudson Comprehensive Health Center  
Pharmacy Refurbishment  
C.P. No. 87043

1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	05/31/2010
Jurisdictional Approvals	09/30/2010
Construction	03/31/2011
Acceptance	04/29/2011

2. PROJECT BUDGET SUMMARY

Jurisdictional Review	
Construction	\$300,000
Project Contingency	\$30,000
County Services	\$85,000
<b>Total</b>	<b>\$415,000</b>

## ATTACHMENT B

Roybal Comprehensive Health Center  
Elevator Upgrade  
C.P. No. 87044

### 1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	N/A
Jurisdictional Approvals	N/A
Construction	10/31/2010
Acceptance	11/30/2010

### 2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	
Jurisdictional Review	
Construction	\$328,000
Project Contingency	\$16,000
<b>Total</b>	<b>\$344,000</b>

## ATTACHMENT B

Olive View Medical Center  
Outpatient Pharmacy  
C.P. No. 87071

### 1. PROJECT SCHEDULE

PROJECT ACTIVITY	SCHEDULE COMPLETION DATE
Design	04/30/2010
Jurisdictional Approvals	10/29/2010
Construction	10/31/2011
Acceptance	12/30/2011

### 2. PROJECT BUDGET SUMMARY

BUDGET CATEGORY	PROJECT BUDGET
Plan and Specifications	
Jurisdictional Review	
Civic Art	\$6,000
Construction	\$496,000
Project Contingency	\$77,000
County Services	\$15,000
<b>Total</b>	<b>\$594,000</b>